*Sample of Letter of Authorization/Agreement/Appointment\* appointing an Indonesian Company as Distributor,Sole/Exclusive Distributor, Agent or Sole Agent\*.*

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**COMPANY’S LETTER HEAD**

........................... date, ...........................

**LETTER OF AUTHORIZATION/AGREEMENT/APPOINTMENT\***

TO WHOM IT MAY CONCERN

We hereby confirm that ……(*name and address of company in UK/Ireland)* has appointed and authorised ….……(*name and full address of the appointed Indonesian Company)* as Distributor,Sole/Exclusive Distributor, Agent, Sole Agent\* of our products in the territory of Indonesia.

PT ………..(Indonesian company) is responsible to promote, market,distribute………etc……… Just write in short sentences the responsibility of the distributor/agent……

This Letter of Authorization/Agreement/Appointment\* is valid from the date of issue for a period of 1 / 2 / 3\* years until ……………………………

Signed on behalf of ………………… Limited (UK/Ireland company)

Name….

Director

\*) Choose one.

**Note:** This letter must be Notarized and sealed by either Notary Public or Chamber of Commerce and Apostilled by the Foreign and Commonwealth Office (FCO). Please submit with your company’s Certificate of Incorporation.